

In Attendance: Sandy Gramley, Karen Finch, Kate Anthony, Laurie Fisher, Juergen Zierler, Walt Kanzler, Beri Varol, Matthew Porrega, Diana Scheffler, Letrice Sherrillo

Location: “Downtown Johnny Brown’s”, Civic Center Plaza

When: 1/15/2010: 12:30 – 2:00

Distribution: Attendees, AIA SD Board of Directors

ITEM 1 - Review of Final Case Study Draft

- 1.01 Suggested title: “Sustainable Cities – Case studies”
- A. To be added: an executive summary and table of contents
 - B. Laurie will send out to all COTE committee members for review before the February meeting.
 - C. Ultimately, the document will be posted on the COTE web site.

ITEM 2 - Review agenda/schedule for 2010

- 2.01 Policy proposal
- A. The goal is to get a draft to the AIA Board of Directors in July.
 - B. COTE members should come to the February meeting with comments on the California Green Building Standards Code, identifying parts that would be reasonable for the City to adopt.
 - C. Alison Whitelaw will be invited to the February COTE meeting as she is the AIA representative to the City’s Development Services Department’s Technical Advisory Committee and she chairs a Sustainability subcommittee.
 - D. Sandy will ask Alison for comments on the General Plan, Conservation Element, “Action Plan”.
 - E. With respect to the “Sustainable Cities Case studies” which would be included in the Policy Proposal, COTE members are asked to compare one of the cities to San Diego. Laurie will contact the writers of the various chapters and ask each to do the same for the city they described.
- 2.02 Grey water policy
- A. Juergen will maintain contact with Robert Thiele and report progress to the Committee.
 - B. Laurie gave an update: Commercial gray water issues will continue to go through the County Health Department; The State Senate approved the use of gray water to flush toilets but the law must be adopted by the County. This will be our focus this year.
- 2.03 Assemble multi-disciplinary team.
- A. Karen volunteered for this role.
- 2.04 County Supervisor/City Council debates – March/April
- A. There would be no charge for attendance at these forums; they would be an opportunity for the AIA to reach out to the public.
 - B. Moderators will be needed. Lauren Nancarrow was suggested.
 - C. Beri and Sandy will work on the County Supervisors forum in April.
 - 1. Beri will research who’s running, and find some potential venues.

- 2. Laurie will communicate with the two other AIA Committees (Urban Design and Codes) to gain their support.
- 3. In February, candidates will be contacted.
- D. Letrice and Diana will work on the City Council forum in Sept – Oct.
 - 1. Letrice will research who is running and find out the deadline for filing.

2.05 Tour/SD Green

- A. Sandy will continue to take the lead for the September tour.
- B. There will not be a “Green Conference” this year.

2.06 COTE Award - June

2.07 Green Building Code:

- A. Laurie explained that it becomes mandatory in California, January, 2011, but the terms of the Code are phrased as voluntary. An important outcome is that buildings will be able to be certified as green without using a third party rating system such as LEED.

ITEM 3 - Assign roles and responsibilities for 2010

3.01 Secretary:

- A. First quarter: Diana Scheffler
- B. Second quarter Sue Skala
- C. Third quarter: Sandy Gramley
- D. Fourth quarter: Beri Varol

3.02 Webmaster: Susan Camper

3.03 Representative to other organizations

- A. Karen will await Board of Directors’ decision as to whether relationships with other trades/associations be in the name of the Chapter or the Committee.
- B. Laurie will pass on to Libbie O’Malley Walt’s suggestion that the AIA President invite the 30 or so related organizations to a kick-off meeting.
- C. It is expected that three AIA committees, COTE, Urban Design, and Codes/Permits/Processing, will be involved
- D. It will be important for AIA to take the lead in this initiative.

3.04 Manage green project directory/tour

- A. Sandy will continue this responsibility
- B. The green project directory will not be limited to LEED certified buildings.

3.05 COTE Awards:

- A. Joseph Henseler will meet with the awards committee, help with jury selection, and observe the jury’s deliberations.

3.06 Gray water advocate

- A. Laurie will talk to Robert Thiele. Apparently Friday is not a good day for him to meet. Meanwhile, Juergen will keep in touch with Robert.

3.07 Vice Chair for 2010

- A. Walt Kanzler has agreed to take this position. He will work closely with Laurie and take the position of Chair next year.
- B. Walt will send Laurie a summary of his background.

ITEM 4 - COTE awards criteria

4.01 Begin with AIA Top Ten and clarify

- A. Sandy has already developed a rubric for evaluating designs and will send it to Laurie. Laurie will forward it to Greg McClure, Chair of the Design Awards Committee, with a copy to Sandy and Joseph.

ITEM 5 - Additional comments

- 5.01 Juergen expects to have his report on the Copenhagen Climate Change Conference by the February meeting
- 5.02 Matthew will present a report on the post-occupancy evaluation of performance scores.
- 5.03 Latrice reported on her efforts to get a mentoring program going. She is working with AIAS at the New School of Architecture, and encouraged us all to consider being a mentor to a student.

Submitted By COTE Chair: Laurie C. Fisher, AIA

Minutes recorded by: Diana Scheffler

Reminder: All Full Committee meetings are held at AIA-SD Chapter Office, Third Fridays: 12:30 – 2:00

COTE Mission Statement:

“It is the mission of the Committee on the Environment to improve the feasibility of designing and building sustainable projects in San Diego by: 1) developing advocacy relationships with local jurisdictions, 2) helping other AIASD committees create valuable, informative events that educate our membership about green design, 3) providing sustainable design information and forums for discussion to our membership, and 4) educating the public (i.e. our future clients) about the benefits of sustainable design.”